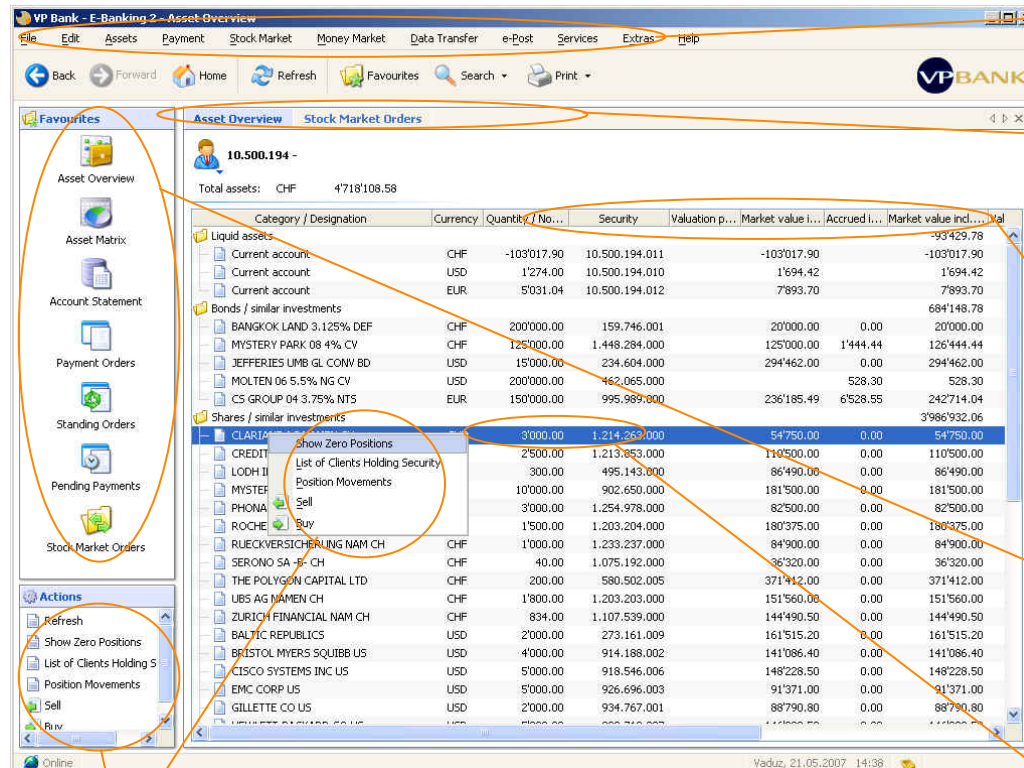




VP Bank e-banking User tips



VP Bank e-banking overview



Toolbar

Important functions are easily available in the toolbar.

Multi-view and multi-window

Get information efficiently using the multi-view multi-window technique.

By holding down the Shift key and the left mouse button simultaneously, you can open several overviews at the same time and switch between them.

Drag and drop

Each overview can be individually adjusted. Define the columns to be displayed by right-clicking on the column header. Change the column width, order and sorting by left-clicking on the column header.

Favorites

Use the favorites to rapidly navigate through your bank. One click launches the desired function. You can move any desired function into your favorites using the menu option "Extras – Organize favorites".

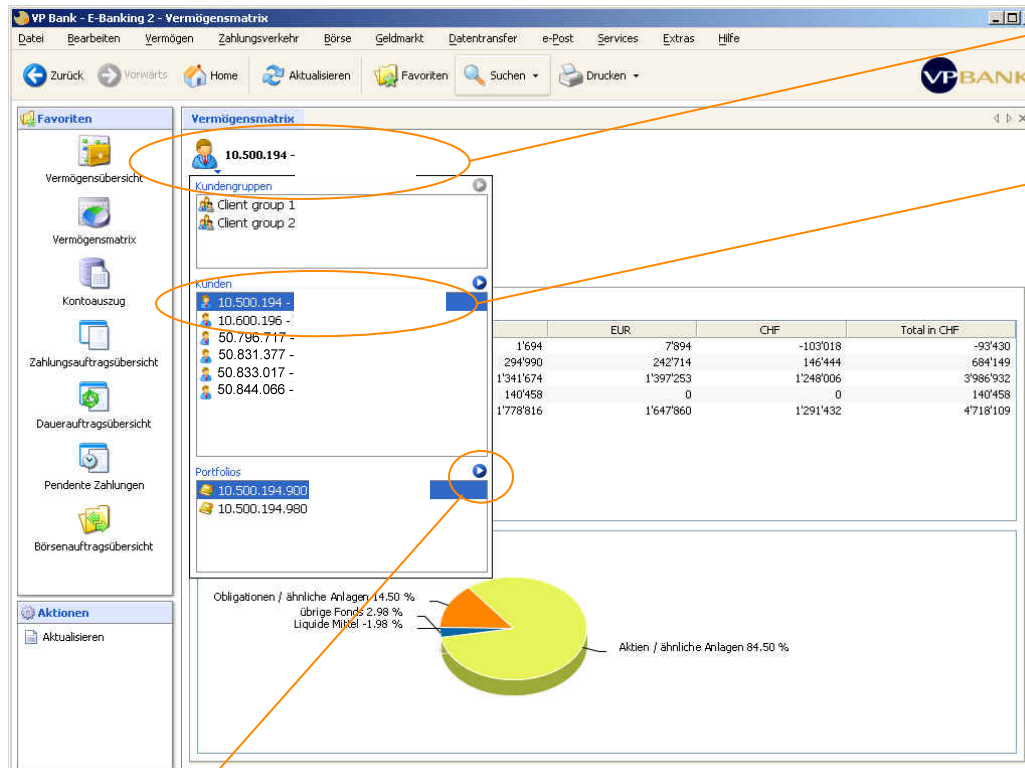
Context

All available actions can be presented and called up using the context function. Activate this function by right-clicking on the selected position. The available actions can also be selected in the Actions window in the bottom left corner.

Double click

View the corresponding details by double-clicking on the desired position.

Client selector



Client selector

Click on the client selector to see all activated clients. The client selector will be adjusted dynamically.

Client search

If the number of clients exceeds the visible area, a filter which you can use to search for a client is also activated.

Selection arrow

The blue arrow shows whether you can select a client group, a client, a portfolio or an account in the selected screen. By clicking on the blue arrow, the corresponding selection is transferred to the window. The same action is achieved by double-clicking on the highlighted entry.

Transactions

(Example: Orange payment slip)

The screenshot shows the VP Bank E-banking interface. The 'New Payment' menu is open, displaying various payment options. The 'Orange Payment Slip CHF' option is selected. Below the menu, a payment slip form is visible. The form includes a table of assets, a section for payment details, and a section for payment instructions. The 'Execute' button is highlighted with an orange circle.

Category	USD	EUR	CHF	Total in CHF
Liquid assets	1'694	7'894	-103'018	-93'430
Bonds / similar investments	294'990	242'714	146'444	684'149
Shares / similar investments				6'932
Other funds				0'458
Total				8'109

Function menus

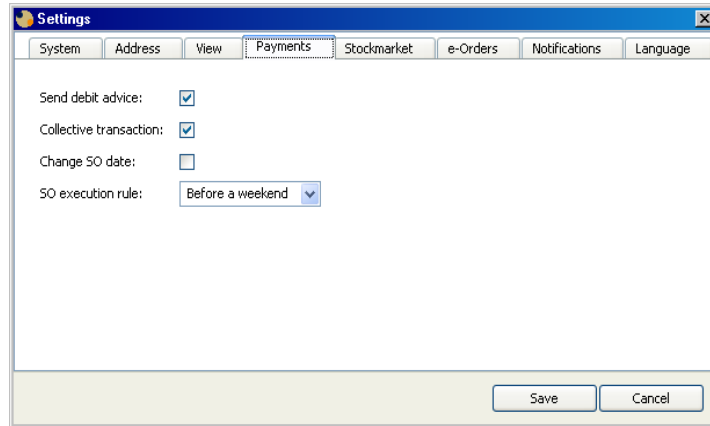
You will find all available functions in the menu bar, broken down by data content and transaction type.
Example: processing an orange payment slip

Intuitive guidance

Mandatory fields are automatically marked with an exclamation mark. Unless all marked fields are completed, the order cannot be issued and the "Execute" button is inactive.
For erroneous or insufficient entries, an error explanation will be provided via the exclamation mark (!).

Settings

Setting default values



System

If no activity takes place for a predefined time, the user is automatically logged out. The default path for files needed for VP Bank e-banking can be set here.

Address

The address data for ordering red payment slips or brochures are transferred by default from here. The mobile phone number is automatically transferred to the field "SMS confirmation for stock market orders" if "Confirm execution" is selected when issuing the order. The fax number is used for foreign payments if the "Fax confirmation" field is activated.

View

The client selector display can be changed using the "View" option. When managing multiple clients, the "Client", "Portfolio" or "Account" fields can be selected by default.

Payments

When processing payment transactions, these values are transferred by default to the individual transaction. However, you can override them when recording the payment.

Stock market

When processing stock market orders, these values are transferred by default to the individual order. However, you can override them when recording the stock market order.

e-Orders

Here you can activate or deactivate the delivery message and define the account statement order period.

Notifications

By activating the check boxes you will receive a notification whenever the corresponding orders are ready for signing.

Language

Here you can set the language for the e-banking program. In order to apply the changes you have to restart the application.

Useful hints

What?	Information	How?
New view	Opens a new view in the workspace. This allows you to work on different clients and information at the same time.	Ctrl+Shift+N or Shift+left mouse button on the menu, or in favorites, or menu option "File-New View".
New window	Opens a second window in which the whole of e-banking is available once again.	Ctrl+N or menu option "File-New View".
Copy data to Excel	You have the option to copy data to MS Excel.	Click into the overview you wish to copy. Ctrl+C or menu option "Edit-Copy". Change to Excel and paste the data. Ctrl+V or menu option "Edit-Paste".
Print an overview	You can print almost every view.	Button "Print" on the toolbar or menu option "File-Print-Overview".



e-banking Support

e-banking Support

If you have any questions, please do not hesitate to contact your client advisor or the e-banking helpdesk (8 AM to 5:30 PM):

For Vaduz/Zurich:

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